

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Buildings, Barton Lane, Mere BA12 6JA
Date: Wednesday 15 August 2012
Time: 7.00 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman (Chairman)	Nadder and East Knoyle
Cllr Richard Beattie (Vice-Chairman)	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr Josephine Green	Fovant and Chalke Valley
Cllr George Jeans	Mere

Items to be considered

Time

1 **Welcome and Introductions** (*Pages 1 - 2*)

7.00pm

2 **Apologies for Absence**

3 **Declarations of Interest**

Councillors are requested to declare any pecuniary and nonpecuniary interests or dispensations granted by the Standards Committee.

4 **Minutes** (*Pages 3 - 18*)

To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 13 June 2012.

5 **Matters Arising**

The Board will discuss any matters arising from the minutes of the last meeting.

6 **Chairman's Announcements**

7.05pm

The Board will receive any announcements from the Chairman.

7 **Current Consultations**

To note the information on current consultations, to take part and for further information, visit the consultation portal:

<http://consult.wiltshire.gov.uk/portal>

Consultation	Start	End
Minerals Site Allocations Submission Local Plan	2/8/12	31/12/12
Street lighting savings consultation	26/7/12	30/9/12
Royal Wootton Bassett to Swindon cycle route	26/7/12	27/8/12
Cultural strategy consultation	6/7/12	30/9/12
Housing needs survey	15/12/11	26/1/13

8 **Cabinet Representative - Councillor Fleur de Rhe-Philippe**

7.15pm

Councillor Fleur de Rhe-Philippe will give an insight into her portfolio - Economic Development and Strategic Planning, which includes:

- Strategic planning including the Local Development Framework
- Economic development - Tourism

Followed by an opportunity to ask questions.

9 **Partner and Community Updates** (Pages 19 - 34) **7.25pm**

The Board will receive verbal updates from partners present, some written updates are attached.

- Police
- Wiltshire Police Authority – Crime and commissioner update
- Wiltshire Fire & Rescue
- NHS
- Youth Services
- Tenants Panel

Other Update to include:

- Mere Area Bus timetable – Rachel Hyde

Note: Following recent feedback highlighting the length of some area board meetings, verbal updates given in this section of the agenda will be limited to 3 minutes per speaker.

10 **Tackling Financial Exclusion** (Pages 35 - 36) **7.40pm**

The Board will receive information regarding the Wiltshire Community Bank which provides a credit union service around the County.

There will also be a display near the entrance of the hall prior to the start of the meeting.

Officer: Emma Cooper, Community Partnership Manager.

11 **Wiltshire Online - Digital Literacy in Wiltshire** **7.50pm**

The Board will receive a presentation to raise awareness of the Digital Literacy Project which is due to start rolling out across Wiltshire.

One of the aims of the project is to recruit local people to act as digital champion volunteers to support local people to get online.

Officer: Jenny Wilcockson, Digital Literacy Coordinator.

12 **South West Wiltshire Blog site** **8.05pm**

The Board will receive information on the new Blog site for the South West Wiltshire Community Areas.

Officer: Matthew Woolford, Business Support Manager (Communications)

13 **Tisbury Campus Update** 8.15pm

To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).

Cllr Tony Deane

14 **Community Area Transport Group Update** 8.20pm

To receive an update from a member of the group.

Cllr: Tony Deane

15 **Community Area Grants (Pages 37 - 82)** 8.30pm

The Board members will consider 7 applications for funding from the Community Area Grants Scheme:

Applicant	Project proposal	Funding requested
Zeals Parish Council	Hard surface playground for Leaping Frogs Pre School and After School and Holiday Clubs	£4,872
Zeals Parish Council	Amenity Site Infrastructure	£4,487
Zeals Youth Trust	Zeals Community Games Event	£850
Mere Museum	Conservation of Mere Juvenile Total Abstinence Society Banner	£980
Tisbury NPT	Schools Talent Contest to challenge Anti-Social Behaviour	£350 – SMALL GRANT
Seeds 4 Success	Leisure Credits rewards, August 2012 – February 2013	£5,000
Burcombe Parish Council	Community Orchard and Wildlife Area	£600

Update – on the Mere Skate Park project

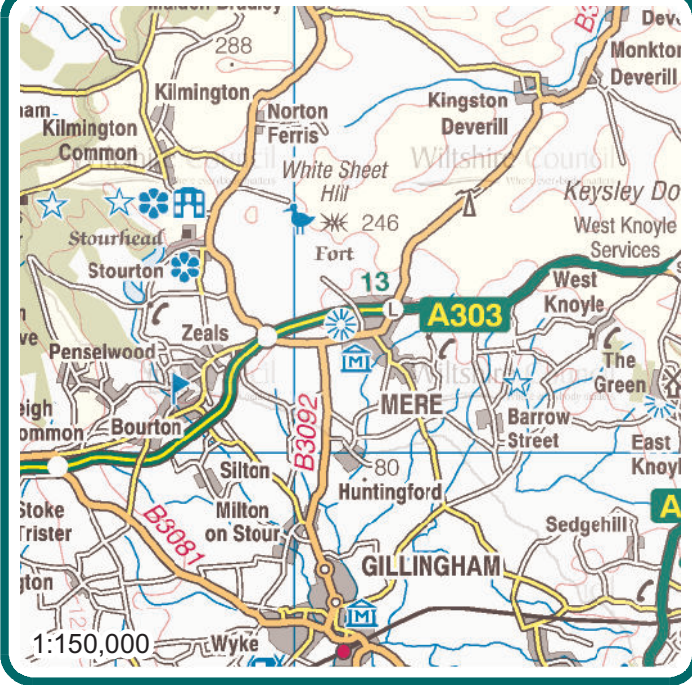
16 **Replacement Finger Post Funding (Pages 83 - 84)**

To consider a bid for funding a replacement finger post, from West Tisbury Parish Council, as detailed in the attached officer's report.

Officer: Stephen Harris, Community Area Manager

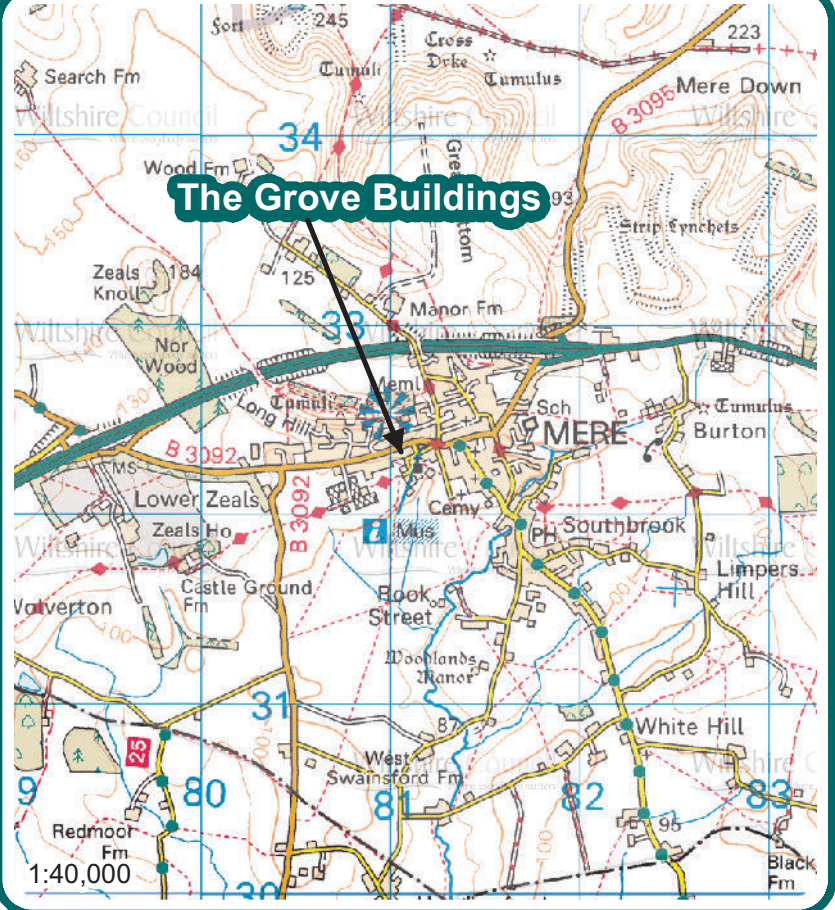
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| 17 | Update on Issues (Pages 85 - 86)
To receive an update on the progress of issues to date.
<i>Officer: Stephen Harris, Community Area Manager</i> | 8.55pm |
| 18 | Close (Pages 87 - 88)
A copy of the Forward Plan is attached for information. | 9.00pm |

Future Meeting Dates
Wednesday 17 October 2012 7.00pm Nadder Hall, Tisbury
Wednesday 5 December 2012 7.00pm Wilton Community Centre
Wednesday 6 February 2013 7.00pm Grove Buildings, Mere



The Grove Buildings
 Barton Lane
 Mere
 Wiltshire
 BA12 6JA

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Bishopstone Village Hall, Bishopstone SP5 4AD
Date: 13 June 2012
Start Time: 7.08 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),
Cllr Richard Beattie, Cllr Tony Deane and Cllr George Jeans

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Simon Burke, Head Admin and Finance Division
Sandie Lewis, Head of Communities & Voluntary Sector Support
Jaki Farrell, Team Leader - Youth Services Coordinator,

Town and Parish Councillors

Bishopstone Parish Council – M Ash, N Baiter & J Thompson (Chairman)
Burcombe without Parish Council – N Lefroy
Dinton Parish Council – C Smith
Donhead St. Mary Parish Council – J Barnes
Fovant Parish Council - C Churchill (also for Burcombe, Dinton & Quidhampton)
Hindon Parish Council – D Robertson
Mere Parish Council – M White
South Newton Parish Council – J Green & M Pout
Swallowcliffe Parish Council – G Ewer
West Tisbury Parish Council – I Lacey
Wilton Town Council – P Matthews & C Purves

Partners

Wiltshire Police - Inspector Andy Noble
Wiltshire Police Authority – Joy Hillyer
Wiltshire Fire and Rescue Service – Mike Franklin
SCOB (Tisbury) – I Scott-Clarke
TAPCAP – N Knowles (also for Fovant PC)
Wilton CAP – Rachel Ashton-Brown
Volunteer Centre Wiltshire – Vanessa Wells

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of a Chairman</u></p> <p>Councillor Wayman opened the meeting and apologised for the late start to the meeting, Board member Councillor Jeans had been delayed and it was hoped that he would arrive in time for the first item, however as he had not yet arrived the meeting started at 7.08pm.</p> <p>Nominations for Chairman were sought.</p> <p><u>Decision</u> Councillor Bridget Wayman was elected Chairman of the South West Wiltshire Area Board for the municipal year 2012/13.</p>
2	<p><u>Appointment of Vice Chairman</u></p> <p>The Chairman, Councillor Wayman asked for nominations for Vice-chairman.</p> <p><u>Decision</u> Councillor Richard Beattie was elected Vice-Chairman of the South West Wiltshire Area Board for the municipal year 2012/13.</p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Board considered the report attached to the agenda.</p> <p><u>Decision</u></p> <p>The South West Wiltshire Area Board agreed:</p> <ol style="list-style-type: none"> 1. The representation of Board members to outside bodies would continue as detailed in the table attached to the Report, for the municipal year 2012/13. 2. To reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out in appendix B of the report. 3. To note the Terms of Reference for the Working Group(s), as set out in appendix C of the report.
4	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Councillor Thomson – Cabinet member • Mark Stone – Service Director assigned to the Board

5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 11 April 2012, were agreed as a correct record and signed by the Chairman.</p>
7	<p><u>Matters Arising</u></p> <p>There were none.</p>
8	<p><u>Chairman's Announcements</u></p> <p><u>New £350 smaller grants scheme</u> For the first time small grants of up to £350 were available to any group for projects that were aimed at building a stronger community. The application process had been simplified, and the applicant does not have to be a formal group with a constitution.</p> <p>For more info contact the Community Area manager or click on the link: http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm</p> <p><u>Queens Diamond Jubilee event 1 May 2012</u> A slideshow of pictures taken at the Jubilee event on 1 May 2012, had been on show on the screen prior to the meeting. The Chairman gave thanks to everyone who had contributed to the tent adding that it had been a great success.</p> <p>Thanks were then given to Stephen Harris, Community Area manager for his efforts in the coordination of the tent exhibits prior to the event and on the day.</p> <p><u>Bishopstone Village Hall</u> Major J Thompson of Bishopstone Parish Council gave thanks to the Board for their contributions towards their project to rebuild one side of the hall. A DVD was on display in the foyer, showing the stages of the work from start to finish.</p> <p><u>Opening of Wilton Pavilion</u> Councillor Beattie had attended the recent opening of the Wilton Pavilion. The surrounding landscaping was still to be completed and shutters would soon be in place to keep the building secure.</p> <p><u>Tisbury Market Consultation</u> The Wiltshire Council Markets Team and are looking to expand their service into towns. They are conducting surveys of local residents to establish if demand exists for new markets. They are sending out surveys with a return date of 30 June 2012, these will dictate if plans for a new market are progressed.</p>

	<p><u>Olympic Torch Events</u> The Olympic Torch is due to come through South West Wiltshire (Wilton, Barford St Martin, Fovant & Ludwell) on Thursday 12 July 2012. On 11 July the torch will be entering Salisbury, and there will be a free celebration event held at Hudsons Field. Various celebrations are planned along the route, for more information contact Stephen Harris Community Area Manager Stephen.harris@wiltshire.gov.uk or by phone 01722 434211.</p> <p><u>Wilton Cycling Event</u> Wilton Town Councillor Phil Matthews had attended a meeting that day with the British Cycle Association. It was hoped that the Wiltshire Cycle Race would be held in Wilton again this year on 12 August 2012.</p>
9	<p><u>Youth Project Funding</u></p> <p>At the Extraordinary Board meeting held on 22 March 2012, the Board considered Youth Funding bids for 2011/12. The Wilton Explorer Scouts (WES) had submitted a bid, but were unable to attend to present it to the Board at that meeting.</p> <p>The Board invited the WES to attend this meeting to present their project to the Board. Their bid was for £1,000 towards the purchase of camping equipment.</p> <p>The Chairman thanked the group for their presentation and explained that as the group only currently had nine members, the Board felt that an award of £500 to purchase the camping equipment would be more suitable. The Chairman suggested that once the group had increase in size, they could come back in the future to apply for funding towards other projects.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £500 to the Wilton Explorer Scouts from the Youth Funding Budget for 2011/12, for their project to purchase new camping equipment.</p> <p>As there was a balance of £473.44 remaining in the Youth Initiatives budget for 2011/12, the additional £26.56 was allocated from the South West Wiltshire Area Board Funding budget for 2012/13.</p>
9.1.	<p><u>Councillor Led Initiative Funding - Councillor Tony Deane</u></p> <p>The Chairman had agreed to accept as Urgent Late Business the late item submitted by Councillor Deane, due to the time restraints imposed.</p> <p>Copies of the proposal were circulated at the meeting and are attached to the back of these minutes.</p> <p>Bid for funding for costs associated with the planning application related to preliminary work on the Tisbury Campus site in connection with the road access from the Hindon Lane development site.</p>

	<p>The land at the top of Weaveland Road is owned by Wiltshire Council. Wiltshire Council's Southern Area Planning Officers have been consulted and advise that a Planning Application is required for this change.</p> <p>Tisbury Parish Council have been involved in discussions and unanimously agreed at their last PC meeting that they would instruct the Consulting Engineers WSP to complete drawings and submit the application in the name of the Parish Council, providing funding is available from the Area Board.</p> <p>The recommendation is that the Area Board provides funding for the Planning Application. The breakdown of the estimated fees are:</p> <ul style="list-style-type: none"> • Producing the Plan for the application - £450.00 • Completing the Application Forms and certificates for the submission - £500.00 • Transport Statement (if required by Wiltshire Council Highways Department) - £850.00 • Contingency (based on 1 days additional Engineers work) - £750.00 <p>Total £2,550.00 + vat = £3,060.00 (VAT is levied on these fees but can be claimed back by the Parish Council).</p> <p>The Board considered the proposal made by Cllr Deane and expressed the wish that the cost of the application should be reimbursed from the Campus Budget when funding had been authorised by Cabinet in the near future.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £3,060 from the Funding Budget for 2012/13, with the following conditions:</p> <ol style="list-style-type: none"> 1. Copies of the quotes for work are provided to the Community Area Manager prior to fund being released. 2. Any unspent funds are returned to the Area Board. 3. If the Parish Council is able to claim back the VAT, this element of the award would be returned to the Area Board. <p>It was noted that Councillor Green abstained from voting on this item.</p>
10	<p><u>Partner and Community Area Updates</u></p> <p><u>Police - Inspector Andy Noble</u></p> <p>There had been a change to the way that crime was reported on the updates, the category 'victim based crime' was a total of all crimes reported to the police by the public.</p> <p>There had been an increase in criminal damage across the whole of Wiltshire, mainly in the built up areas, but also in rural areas. In the South West Wiltshire</p>

community areas there had been an increase in reported car damage and outbuilding burglaries, where quad bikes, fuel and farm machinery had been stolen.

An operation was underway to tackle theft from cars at local beauty spots, Inspector Noble stated that it was very important to target this type of lower level crime, which was often carried out by several members of one family. He hoped to be able to report back on the progress of this at the next meeting.

Inspector Noble asked people to be vigilant and to report any crimes by using the 101 telephone number.

The Police were very stretched at present on a regional scale due to the forthcoming Olympics.

Questions and Comments were then received, these included:

- There had been an increase to the recorded numbers of reported substance misuse in Wilton, was this being looked at by the police?

Answer: Drug misuse is something that if the police don't go out looking for it then it does not get reported. It is all about positive activity.

The spike in figures for Wilton was due to the Beat Officer for that area carrying out proactive work following the recent death of a young person. It had been suggested that there could have been links to cannabis misuse among other young people in the area, so the officer sought out information and obtained search warrants. Cannabis was found at several addresses which resulted in arrests and consequently a spike in the figures for substance misuse for the area.

- Wilton Town Councillor, Phil Matthews noted that they were grateful for the work of PC Rachel Jennings and asked if her post would be covered whilst she was on maternity leave?

Answer: Rachel's post will not be replaced whilst she is on leave, but instead there will be cover from other teams from Salisbury and Southern Wiltshire. Rachel will be continuing to work in the back office until she goes off on maternity leave, covering more of the paperwork side of the role for the team, so that fellow officers can cover her beat duties.

Wiltshire Police Authority (WPA) – Joy Hillyer

The WPA was currently managing the transition from a Police Authority to having a Police Crime Commissioner. Residents will have the chance to vote for the first Police and Crime Commissioner for the Wiltshire Police area on Thursday 15 November 2012.

This figure will be responsible for overseeing the work of Wiltshire Police on behalf of residents in the Force area. The Police and Crime Commissioner will directly replace Wiltshire Police Authority, the group of 17 councillors and independent members who currently oversee Wiltshire Police.

Wiltshire Fire & Rescue Service (WFRS) – Mike Franklin

The WFRS has strategic aims to try and keep communities safe from fires and accidents on the roads. The report attached to the agenda shows the figures for the amount of home safety checks carried out across the three community areas each month.

Mike added that in an area the size of the South West Wilts, it was surprising that so few safety checks were being carried out. The WFRS could only react to requests.

Mike urged people to take away a card, with the details of how to book a home safety check, and to pass the cards on to other members of the community who may be in need of a visit.

The Chairman asked the other Board members to take some cards away with them and to circulate and promote the service among their parishes.

NHS

Phil Matthews (Wiltshire Involvement Network) noted that Wiltshire Council had recently gone from having 120 care providers to 4. There were still some teething problems with the new service which were being smoothed out. On the 17 April a 'Wiltshire Self Funders Forum' meeting was held in Devizes.

The meeting was aimed at providing information and assistance to tackle the issues that could arise for self funders and family carers, over 100 people attended. It was hoped that a similar event would be held later in the year in Salisbury.

Wiltshire Council Updates attached to the agenda:

- Help to Live at Home Update
- Paths Improvement Grants Scheme (PIGS)
- New Standards Framework

Youth – Jaki Farrell, Integrated Youth Services Team Leader

Jaki spoke to the update circulated at the meeting; a copy of this is attached to the back of these minutes.

Questions and comments received included:

	<ul style="list-style-type: none"> • Councillor Beattie noted that the Wilton Community Area youth coordinator Jenni Bertram would be leaving shortly, which could be a disaster to the success of the newly opened Wilton Community Centre. There were also problems with restrictions of the planning permission which limited the opening hours of the centre. <p>Councillor Beattie stated that the opening hours needed to be addressed to allow opening during the daytime – Jaki Farrell confirmed that there would be no reduction in the service currently provided with Jenni leaving.</p> <ul style="list-style-type: none"> • Would Fovant Youth Club benefit from the newly appointed assistant youth worker? <p><u>Answer:</u> No, this was not possible as Fovant was in a separate area. The Fovant Youth Club recently interviewed applicants for a paid youth worker post; however none of the applicants were suitable. The club would re-advertise after the summer as the club was closed during the summer holidays.</p> <p><u>Community Area Partnerships</u></p> <p><u>TAPCAP (Tisbury) – Nigel Knowles</u> The partnership had provided an annual report and a set of accounts which were attached to the agenda.</p> <p><u>WilCAP (Wilton) – Rachel Ashton – Brown</u> The partnership gave a verbal update on their areas of their work over the past year, this included looking at transport issues and water shortages in the area.</p> <p>The results of the Joint Strategic Assessment (JSA), had highlighted that Wilton came top out of the 20 community areas for highest number of hospital admittances for asthma. The partnership had been working on this to establish if there were any known reasons why the asthma rate was high in Wilton.</p> <p><u>Decision</u> The South West Wiltshire Area Board noted the partner update reports attached to the agenda.</p>
11	<p><u>Volunteering in Wiltshire</u></p> <p>The Board received a presentation from Sandie Lewis (Head of Service, Communities and Voluntary Sector Support) and Vanessa Wells (Development Worker at Volunteer Centre Wiltshire).</p> <p>Sandie explained that the council were looking at new approaches to volunteering such as ‘time credits’.</p>

	<p>This was a new way of getting people involved in their local community and engaged people who wouldn't normally consider giving their time. The scheme offers volunteers 1 credit per 1 hour of volunteering work given.</p> <p>Each credit is worth one hour of time on a chosen activity or course. The credits can be exchanged for things like training courses, swimming sessions and lessons and could be used in certain sports centres.</p> <p>There had been:</p> <ul style="list-style-type: none"> • 1500 volunteering opportunities promoted through the Volunteer Centre • A rise in no of volunteers, the figure had doubled in the last year to 2265 • An increase in the number of unemployed volunteers by 36% and half of all enquirers were aged 30 or under <p>Comments and questions were then received:</p> <ul style="list-style-type: none"> • A Leisure Credit Scheme was already in operation in the South West Wiltshire community areas, which was a scheme specifically for young people. • There had been a call for volunteers for libraries last year, following this there had been some concerns that an increase in volunteers would allow for a reduction in paid staff, so volunteers had not always been welcome. Answer: In Wiltshire, there had been no library closures, each library still had members of paid staff, some of which also had volunteer workers alongside these staff. Volunteers were not in place to carry out the professional tasks of the staff but to assist them. <p>As there are cuts to council budgets, communities need to make a decision on whether they want to provide support, one of the ways they can do this is by volunteering.</p> <ul style="list-style-type: none"> • Are volunteers insured to carry out work on highways? Answer: When the council recruits, funds and supports volunteers to work alongside officers, they are covered by the councils insurance. However the council also supports many voluntary groups, which are not covered by the councils insurance. <p>The Chairman thanked Sandie and Vanessa for the presentation.</p>
12	<p><u>Informal Adult Education</u></p> <p>Simon Burke, Head of Business and Commercial Services gave a presentation to the Board on the proposed options for the future delivery of Adult Education in Wiltshire.</p> <p>The Board and those present at the meeting considered the proposed options, these were:</p>

	<ol style="list-style-type: none"> 1. Wiltshire Council to take no action in relation to informal adult education. 2. Wiltshire Council to be a direct provider of informal adult education. 3. Wiltshire Council to facilitate the provision of informal adult education at a local level. 4. Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county. <p>After discussion the Board proposed a fifth option, this was:</p> <ol style="list-style-type: none"> 5. Informal adult education to be provided by local Campuses around the county with assistance from Wiltshire Council. <p>Simon Burke explained that comments of all the Area Boards would be collated and reported back to Cabinet in September.</p> <p>Results from the audience were:</p> <p>Option 1 = 2 votes. Option 2 = 2 votes. Option 3 = 5 votes. Option 4 = 0 votes. Option 5 = 9 votes.</p> <p>This was then ratified by the Board.</p> <p><u>Decision</u> The South West Wiltshire Area Board supported a fifth option; Which was for Informal adult education to be provided by local Campuses around the county with assistance from Wiltshire Council.</p>
13	<p><u>Area Board - Feedback and Discussion</u></p> <p><u>Feedback on Area Board meetings</u></p> <p>The Chairman drew attention to the attached officer's report which gave an update from a recent consultation held with members of the South West Wiltshire Community Area Network, including all Parish Councils, where comments were invited on how Area Board meetings run.</p> <p>A summary of the feedback included:</p> <ul style="list-style-type: none"> • What works well • What could be improved • Suggested actions for the future • Action points for the future

	<p><u>Decision</u> The South West Wiltshire Area Board noted the action points for the future as detailed in the report.</p> <p><u>Community Planning Event</u> The Board noted the officer's report attached to the agenda. The South West Wiltshire Area Board recognises that it is better to set achievable goals, and has, therefore, decided to focus on the following areas for 2012/13:</p> <ul style="list-style-type: none"> - Economy, Jobs and Skills. Priorities identified at the Community Planning Event include; supporting existing small/medium sized businesses and encouraging new businesses to start, measures to tackle youth unemployment, cost of heating oil, faster broadband speeds. - Health and the Environment. Priorities identified at the Community Planning Event include; tackling water supply/demand issues in the area, sustainable living, health issues relating to an aging population. - Housing. Priorities identified at the Community Planning Event include; affordable housing for local people, tackling fuel poverty. <p>Although these areas will be prioritised, other actions raised that the Area Board considers to be achievable will also be tracked. The Chairman stated that Councillor Beattie would be progressing future work on the theme 'Economy, Jobs and Skills'.</p> <p><u>Decision:</u> The South West Wiltshire Area Board noted the attached report highlighting the 2012/13 Area Board priorities identified, as listed above.</p> <p>Questions and Comments included:</p> <p>Mary White from Mere Parish Council thanked the Board for the funding awarded to them towards the fireworks for their Jubilee celebrations. The celebrations had been hugely appreciated by parishioners.</p>
14	<p><u>Tisbury Community Campus</u></p> <p>Councillor Tony Deane provided an update to the Board, this included:</p> <ul style="list-style-type: none"> • The SCOB were producing a business plan which would be presented at Cabinet on 10 September 2012. • There were plans to incorporate a community skate park at the site

	<ul style="list-style-type: none"> • A meeting with key partners would be scheduled in the next 2/3 weeks 																
15	<p><u>Community Area Transport Group</u></p> <p>Councillor Tony Deane gave an update to the Board, this included:</p> <ul style="list-style-type: none"> • The CATG welcomed bids for new small schemes, anyone wishing to submit a bid should contact the Community Area Manager. • At the last CATG meeting, officer's had agreed to the implementation of white lines in Teffont. <p><u>Decision:</u> The South West Wiltshire Area Board noted the minutes from the last CATG meeting, attached to the agenda.</p> <p>The Board considered the two recommendations for funding from the CATG budget as detailed in the officer's report and listed below.</p> <table border="1" data-bbox="336 936 1485 1375"> <thead> <tr> <th data-bbox="336 936 580 1055">Scheme</th> <th data-bbox="580 936 772 1055">Amount Allocated by CATG</th> <th data-bbox="772 936 1059 1055">Total cost of project (as estimated by Senior Highways Engineer)</th> <th data-bbox="1059 936 1485 1055">Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1055 580 1211">Changes to signage and road markings at the Walnut Pub Junction in Mere</td> <td data-bbox="580 1055 772 1211">£800</td> <td data-bbox="772 1055 1059 1211">£800</td> <td data-bbox="1059 1055 1485 1211">£200 contribution to be requested from Mere Parish Council; funds received would be returned to the CATG budget</td> </tr> <tr> <td data-bbox="336 1211 580 1339">Dropped kerbs in Spracklands, Dinton</td> <td data-bbox="580 1211 772 1339">£800</td> <td data-bbox="772 1211 1059 1339">£800</td> <td data-bbox="1059 1211 1485 1339">£50 contribution has been agreed by Dinton Parish Council; funds received will be returned to CATG budget</td> </tr> <tr> <td data-bbox="336 1339 580 1375">Total</td> <td data-bbox="580 1339 772 1375">£1,600</td> <td data-bbox="772 1339 1059 1375"></td> <td data-bbox="1059 1339 1485 1375"></td> </tr> </tbody> </table> <p><u>Decision:</u> The South West Wiltshire Area Board agreed to release funds from the CATG budget for 2012/13 to the two schemes as detailed in the above table.</p>	Scheme	Amount Allocated by CATG	Total cost of project (as estimated by Senior Highways Engineer)	Notes and Actions Required	Changes to signage and road markings at the Walnut Pub Junction in Mere	£800	£800	£200 contribution to be requested from Mere Parish Council; funds received would be returned to the CATG budget	Dropped kerbs in Spracklands, Dinton	£800	£800	£50 contribution has been agreed by Dinton Parish Council; funds received will be returned to CATG budget	Total	£1,600		
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Total	£1,600																
16	<p><u>Community Asset Transfer</u></p> <p>The Board considered an application for the transfer of the recreation field at Vale View, South Newton to be transferred to South Newton Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy, as detailed in full in the Officer's report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the transfer of the recreation field at Vale View, South Newton to South Newton Parish Council in accordance with Wiltshire Council's Community Asset Transfer</p>																

	<p>Policy and subject to the matters referred to in paragraph 9 of the Officer's report.</p>
<p>17</p>	<p><u>Community Area Grants Criteria for 2012/13</u></p> <p>Councillor Beattie proposed that the South West Wiltshire Area Board includes the following as part of the Community Area Grant Criteria, when considering applications for funding:</p> <p><i>Where projects are put forward by a community based group other than the Parish Council, it would be considered whether the benefits go to the whole community or only to those who choose to join that group.</i></p> <ul style="list-style-type: none"> • <i>If the benefits were to the whole community the Parish Council should be expected to make a significant contribution.</i> • <i>If the benefits were only to those who chose to join that group then the Parish Council would not be required to contribute.</i> <p>Comments and questions included:</p> <ul style="list-style-type: none"> • What was considered 'significant contribution'? • Not all village halls are owned by the parish council, so projects involving the village hall may not always involve or benefit the parish council. • Parish council's set their precepts in October the previous year, they would need to know about the projects then so that they could set the precepts to accommodate them. • It was suggested that the idea of a consultation with parish councils on raising the precepts was needed county wide rather than just across the South West Wiltshire community areas. <p>Councillor Jeans added that effective consultation with Parish Councils on this was needed and that some of the smaller parishes would need to raise their precepts.</p> <p>Councillor Beattie agreed that further discussion was needed between the Board members to find the best way forward.</p>
<p>18</p>	<p><u>Delegation of Powers</u></p> <p>The Board considered the proposal to delegate powers to the Community Area Manager, to make decisions on expenditure of up to £750 per financial year, as detailed in the Officer's Report.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to delegate powers to the</p>

	<p>Community Area Manager as follows:</p> <ol style="list-style-type: none"> 1. That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £750 in total for the financial year, from the South West Wiltshire Area Board budget for 2012/13. 2. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination. Any additional spending beyond £750 would need to come to the Board for approval.
19	<p><u>Update on Issues</u></p> <p>Stephen Harris, Community Area Manager gave an update in addition to the updated Issues table, circulated at the meeting. Two Issues would be closed as both had been referred to metro counts but had not met the threshold to be considered for Community Speed Watch or the centrally run Speed Indicator Device (SIDs) programme. However, both had been added to the Community Speed Indicator Device programme.</p> <p>Issues can be tracked online by clicking on the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire</p> <p>To log a new Issue please click on the link below: https://forms.wiltshire.gov.uk/area_board/areaboards.php</p>
20	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 15 August 2012, 7.00pm at The Grove Buildings Mere.</p>
<u>Late Papers for Item 10 - Youth Update</u>	
<u>Late paper - Item 10 - Fire Update for May</u>	
<u>Late Papers for - Item 9.1 - Councillor Led Initiative Funding - submitted by Cllr Deane</u>	
<u>Late papers - Item 19 Issues Table</u>	

Crime and Community Safety Briefing Paper
Mere
3rd August 2012



1. Neighbourhood Policing

Team Sgt:

Debra Ashley

Team:

Beat Manager – PC Richard Salter
PCSO – Jake Noble

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Joy Hillier

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues:

The performance figures for Mere below show some really good news with reports of crime and detections being better than compared to this time last year, 24 less victims and a drop in reports of anti social behaviour.

Unfortunately we have seen an increase in reports of burglaries to houses. These are mostly break-ins to attached garages and buildings with garden equipment, tools and vehicles being the main target.

Our isolated villages and nice houses undoubtedly appeal to those intent on committing crime so it is vitally important that all those eyes and ears within our communities look out for each other. Anything that seems out of the ordinary, vehicles loitering, suspicious people appearing where they shouldn't be, needs to be acted upon, whether it is noting down car registration numbers, brief descriptions, times/dates, reporting this to the Neighbourhood Watch Co ordinator, or the Police, your information will be gratefully received. 101 is the non emergency reporting number.

Crime prevention advice can be sought from our website, and I would advise anyone with valuables in their sheds to consider the security they have in place.

EV12 Mere	Crime				Detections*	
	July 2010 - June 2011	July 2011 - June 2012	Volume Change	% Change	July 2010 - June 2011	July 2011 - June 2012
Victim Based Crime	177	153	-24	-14%	10%	14%
Domestic Burglary	7	11	4	57%	0%	45%
Non Domestic Burglary	43	23	-20	-47%	0%	0%
Vehicle Crime	25	13	-12	-48%	4%	0%
Criminal Damage & Arson	34	39	5	15%	3%	13%
Violence Against The Person	27	22	-5	-19%	59%	45%
ASB Incidents	38	27	-11	-29%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (June 2011 - May 2012)</p>						
<p>* Detections include both Sanction Detections and Local Resolution</p>						

Inspector Lindsey Winter
 Area Inspector for Warminster Westbury Tisbury and Mere
 3rd August 2012

Crime and Community Safety Briefing Paper Tisbury

3rd August 2012



1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley

Town Centre Team:

Beat Manager – PC Martyn Day
PCSO – Gary Chambers

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

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4. Performance and Other Local Issues

The crime figures below show some real positive results this reporting period – reported crime across all crime types are down compared to figures this same time last year. This is good news.

The local police continue to focus on the local priorities identified but they are also particularly active in tackling those we suspect to be involved in burglaries to shed, outbuildings, and farms etc.

We continue to work closely with Avon and Somerset & Dorset Police and we are united in working together to tackle this.

This first week of the School Summer holidays has seen a general increase in the reports of anti-social behaviour (ASB) involving children and youths in Tisbury.

Reports of youths causing damage by throwing stones and waterbombs, drinking and leaving broken bottles/litter behind, being generally loud and abusive, playing football/rugby around parked cars and houses and shouting and swearing in groups intimidating passers by, have formed the majority of ASB calls to the local Police.

Whilst it is appreciated that this is school holiday time for children/youths and a great time for them to be outside enjoying the recent good weather, it seems there are some intent on spoiling it for the rest of the community.

Some of the youth who gather in groups with friends clearly have no perceptions of their behaviour on others/passers by – The local police and our youth/council workers/parents are continually trying to educate the age groups concerned as to how their actions can be interpreted by others walking/living nearby.

It is really important that there is a joined up/united front in teaching our youngsters about how they behave in public.

Dealing with antisocial behaviour in our local communities is a priority for the local Police but it something we all have a responsibility in tackling. Knowing where our children are going to be, and setting standards/expectations re their behaviour is a must before they leave home. There also needs to be a level of tolerance throughout the summer months with school holidays, light evenings and open windows and an acknowledgement that children will gather in small groups. There will be visible police patrols dedicated to those areas suffering specific reports of ASB'

EB11 Tisbury	Crime				Detections*	
	July 2010 - June 2011	July 2011 - June 2012	Volume Change	% Change	July 2010 - June 2011	July 2011 - June 2012
Victim Based Crime	222	182	-40	-18%	7%	4%
Domestic Burglary	14	6	-8	-57%	0%	0%
Non Domestic Burglary	72	49	-23	-32%	1%	0%
Vehicle Crime	33	19	-14	-42%	3%	11%
Criminal Damage & Arson	33	31	-2	-6%	9%	0%
Violence Against The Person	14	13	-1	-7%	29%	23%
ASB Incidents	29	33	4	14%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (June 2011 - May 2012)						
* Detections include both Sanction Detections and Local Resolution						

Inspector Lindsey Winter
 Area Inspector for Warminster Westbury Tisbury and Mere
 3rd August 2012

**Crime and Community Safety Briefing Paper
(Wilton)
South West Community Area Board
15th August 2012**



1. Neighbourhood Policing

Team Sgt: PS Dean Garvin

Wilton Town Beat: PC Rachel Jennings PCSO Ben Brewster

Wilton Rural Beat: PC Pete Jung PCSO Jenny Moss

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

Performance and Other Local Issues

Beat Managers are currently working on some localised anti social behaviour adjacent to Downside in the centre of Wilton. Parents of those concerned have been spoken to and a formal referral to the multiagency antisocial behaviour panel will be considered where a variety of enforcement tools become available.

Wilton Skate Park plans are currently under consideration with the parish council & our Bluez and Zuz event for young people continues to develop within the village.

Rural beat manager Pete Jung has arranged another operation to target those concerned in poaching, trespass and theft on agricultural land for early autumn. This activity will be supported by our colleagues in the Rural Crime Team and other officers from my wider area. Results to date have shown that working with local farmers in this way has disrupted a significant number of offenders, some of whom travel considerable distance to offend in Wiltshire.

CRIME & DETECTIONS (May 2011 – April 2012) compared to previous year

EW Wilton	Crime				Detections	
	May 2010 - April 2011	May 2011 - April 2012	Volume Change	% Change	May 2010 - April 2011	May 2011 - April 2012
Victim Based Crime	324	370	46	14%	12%	12%
Domestic Burglary	12	5	-7	-58%	17%	20%
Non Domestic Burglary	62	58	-4	-6%	2%	7%
Vehicle Crime	38	47	9	24%	5%	2%
Criminal Damage & Arson	71	77	6	8%	4%	8%
Violence Against The Person	47	44	-3	-6%	40%	48%
ASB Incidents	218	272	54	25%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Violence Against the Person in the previous 12 month period (April 2011 - March 2012)</p>						
<p>* Detections include both Sanction Detections and Local Resolution</p>						

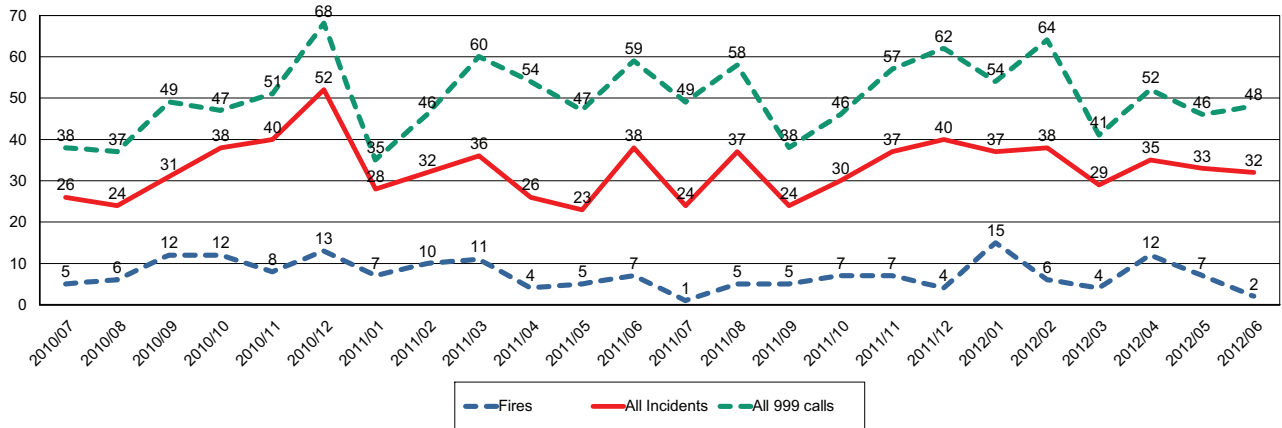
Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas



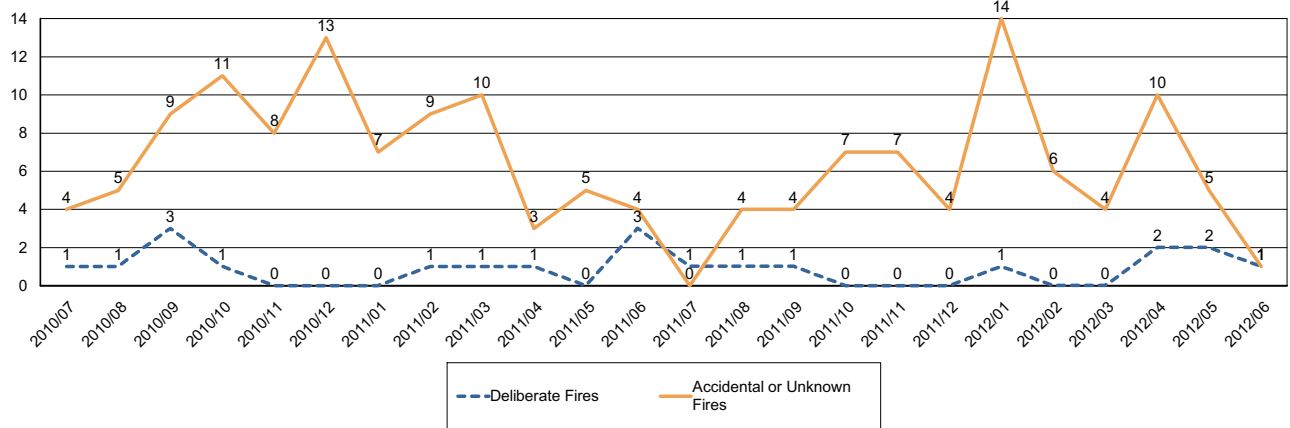
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

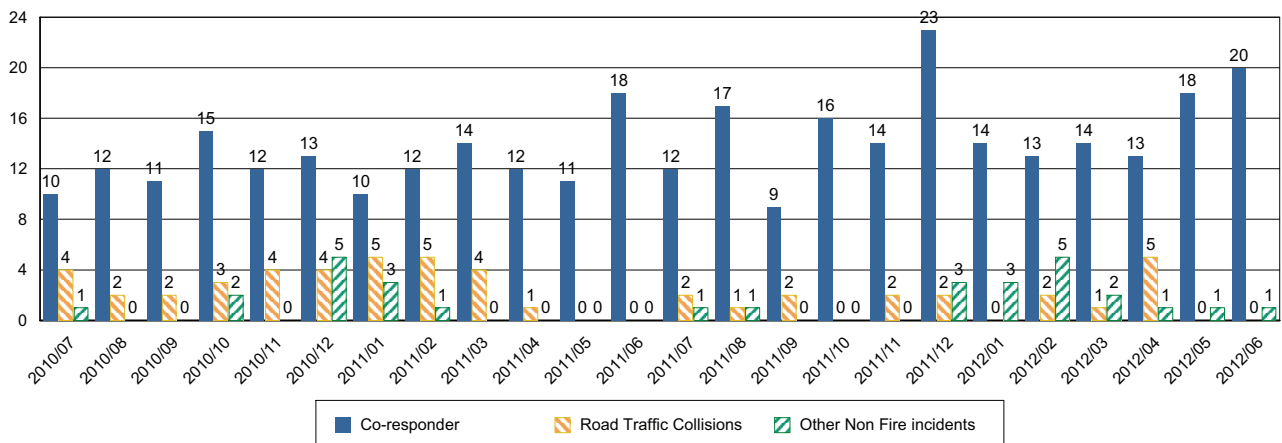
Incidents and Calls



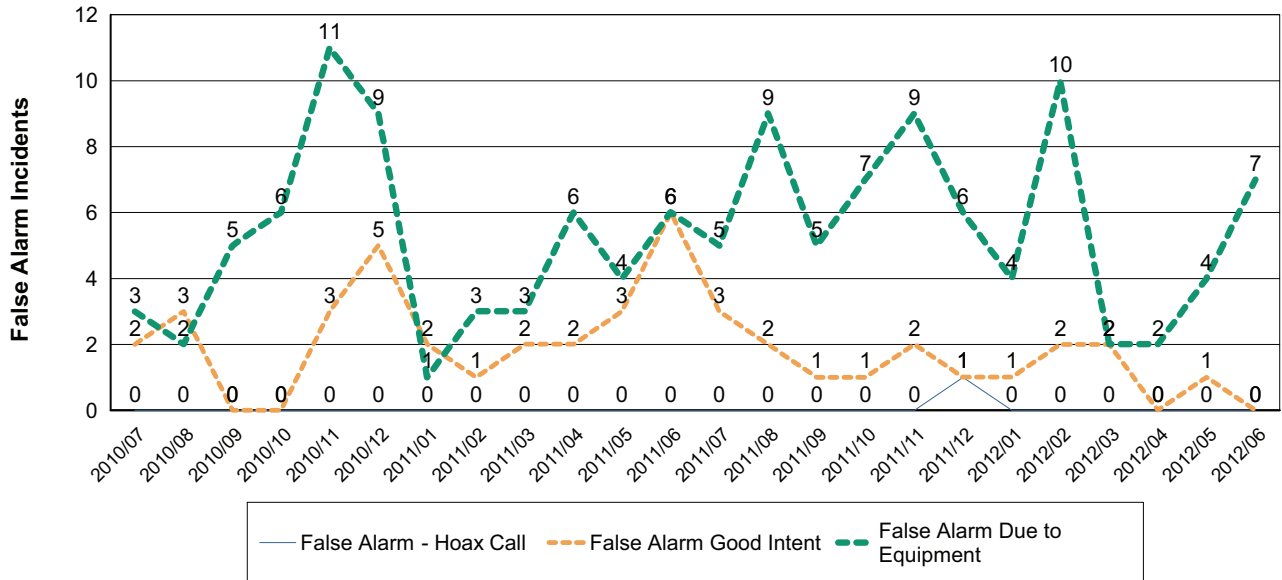
Fires by Cause



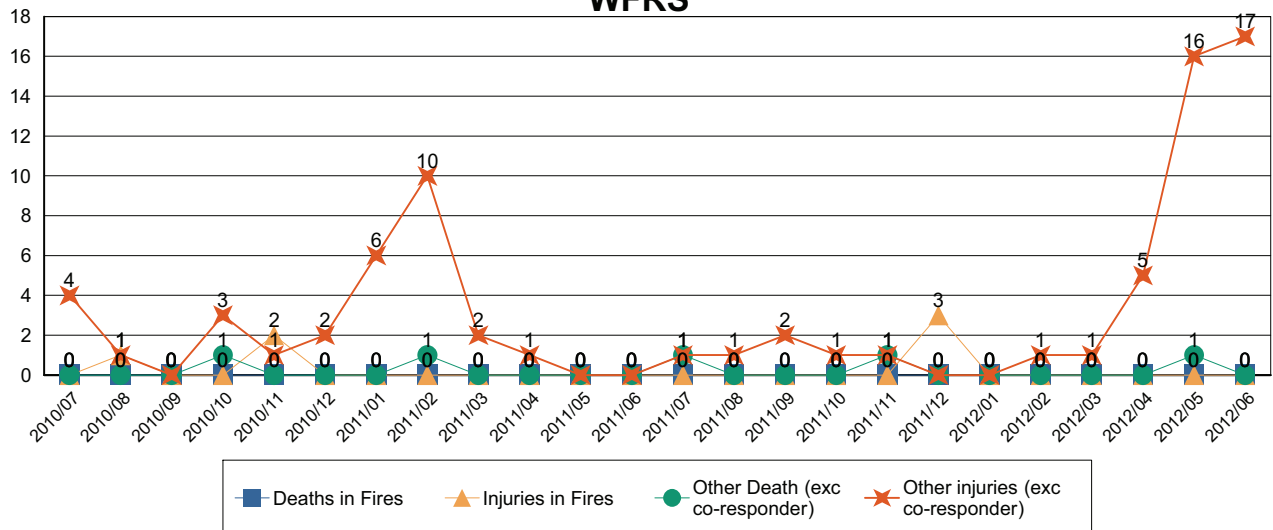
Non-Fire incidents attended by WFRS



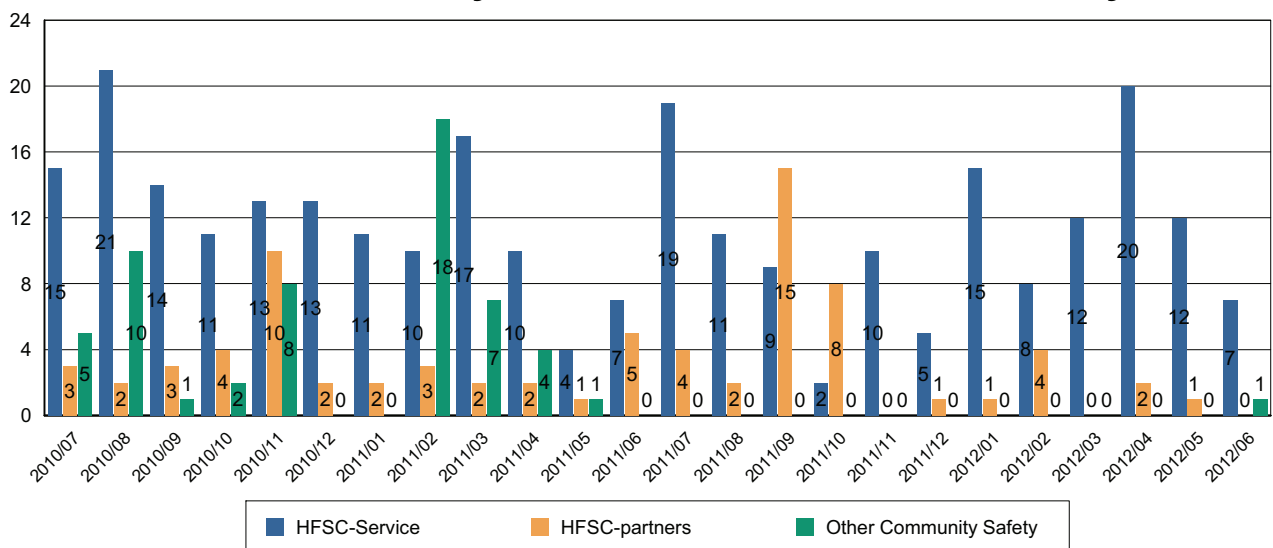
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



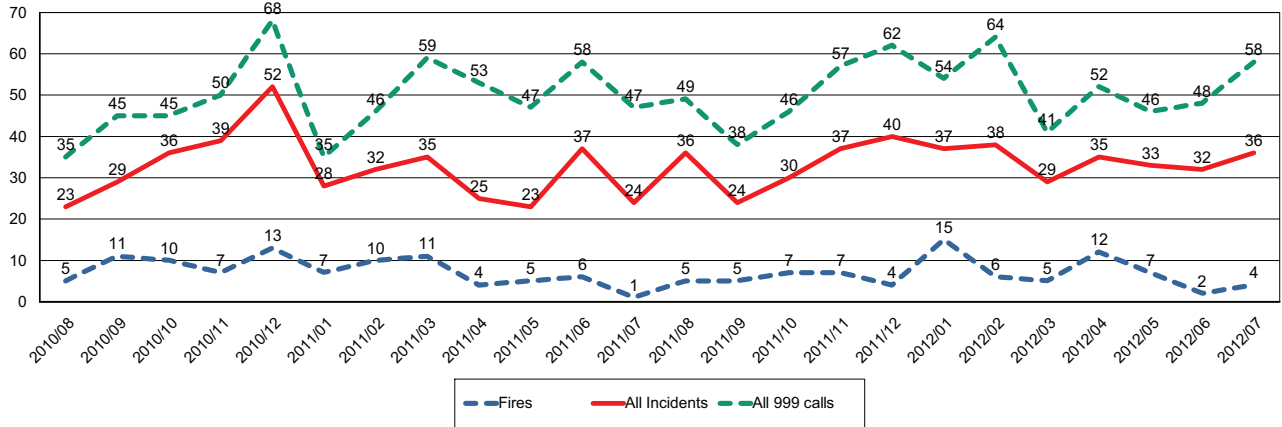
Comments and Interventions overleaf



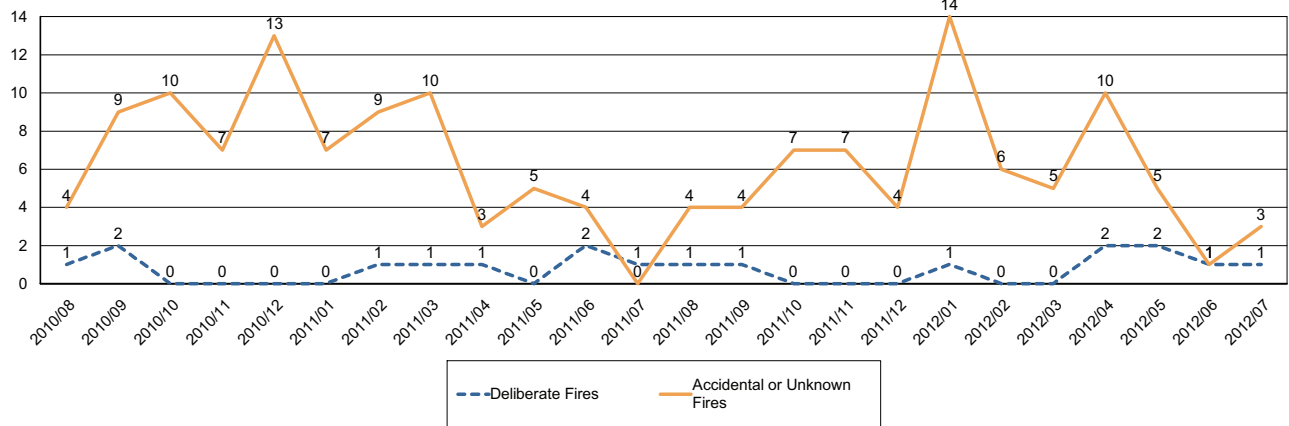
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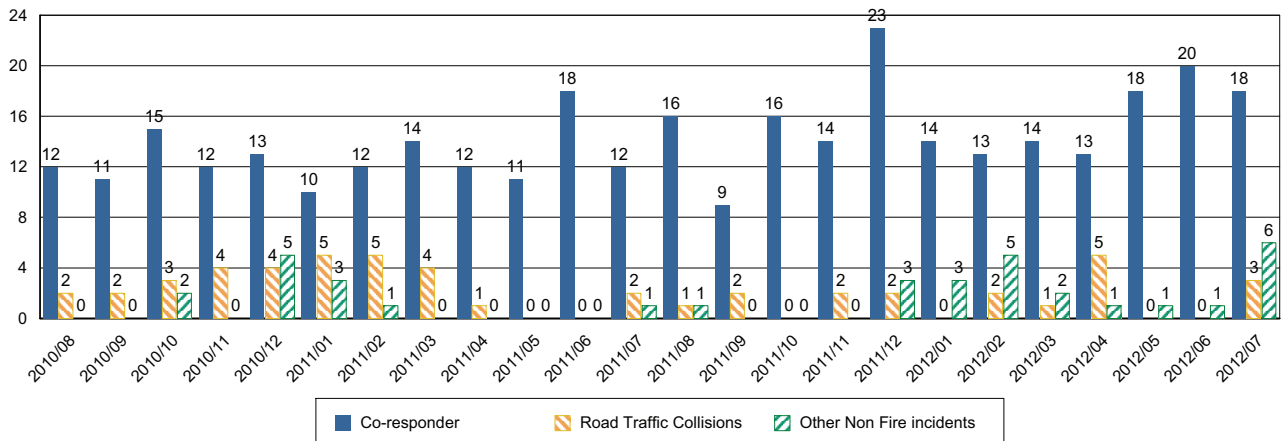
Incidents and Calls



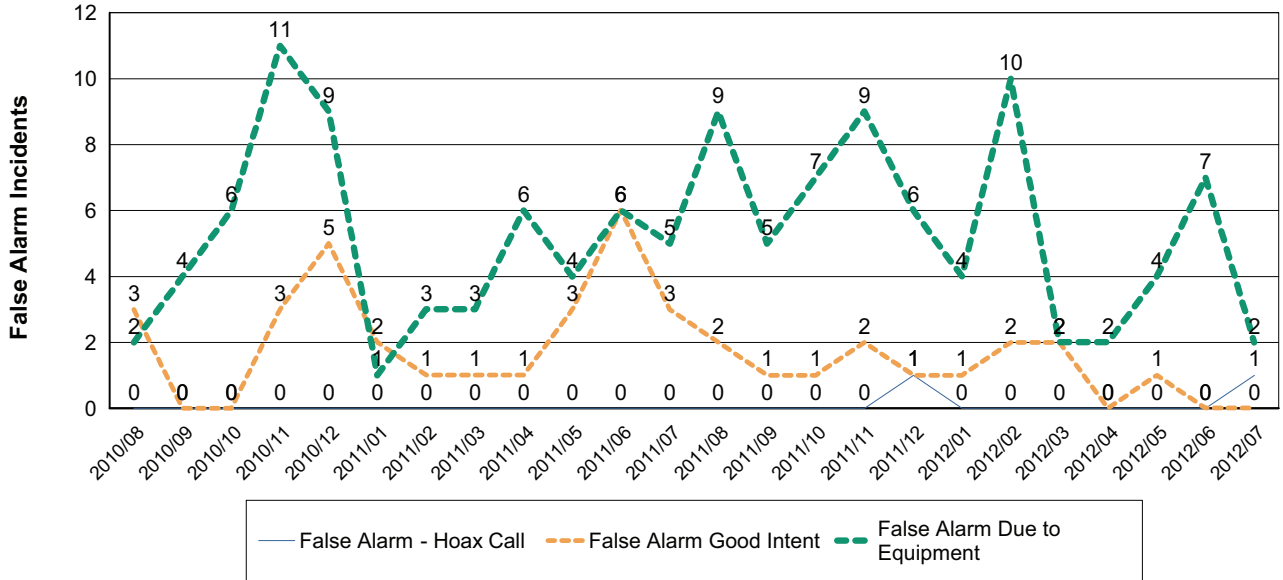
Fires by Cause



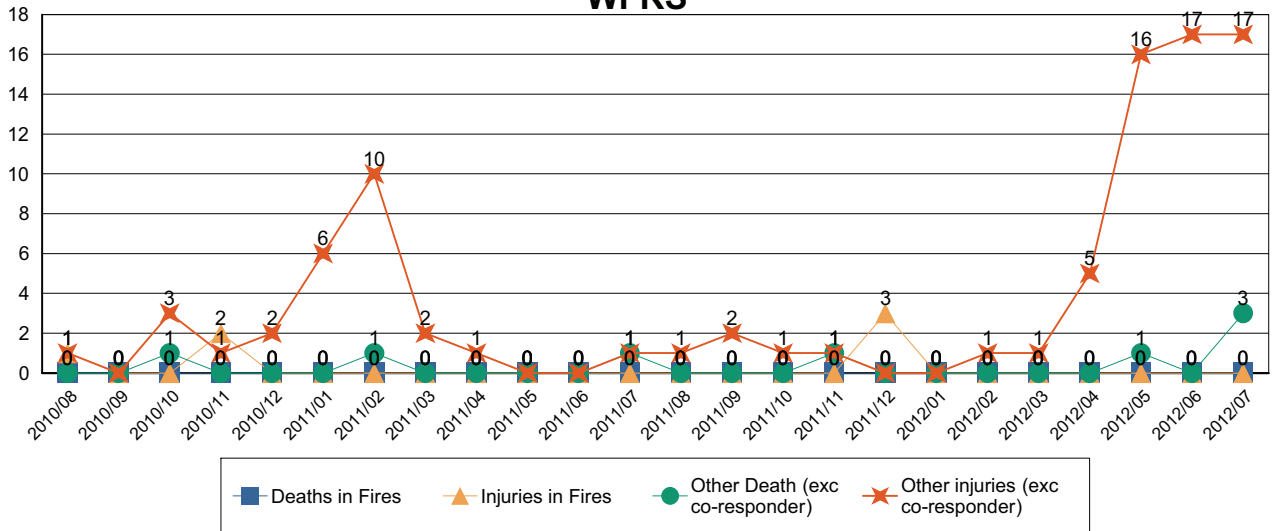
Non-Fire incidents attended by WFRS



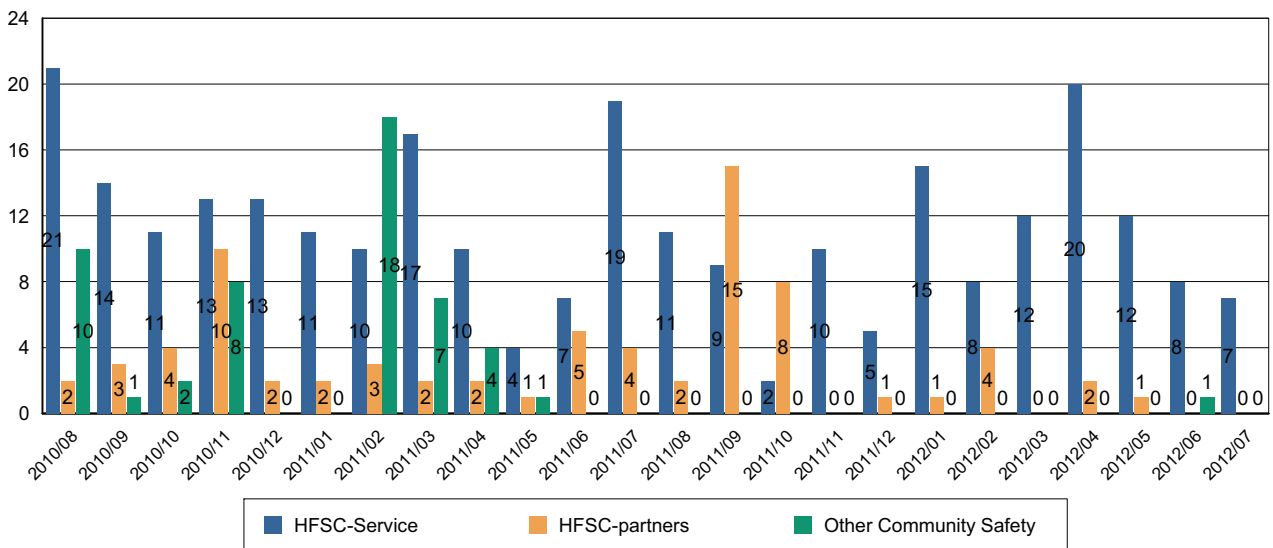
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

June update

New Salisbury health facility gets planning permission

Proposals for a new, state-of-the-art GP practice on part the site of the former Old Manor Hospital, on Wilton Road, Salisbury have been granted planning permission. The new, GP-led development will be the new home for Grove House and New Street practices, and the building will be paid for and developed by the practices, who have recently merged to become Salisbury Medical Practice.

Notice of the planning permission is available on Wiltshire Council's website at: <http://www.wiltshire.gov.uk/planninganddevelopment//2012/0017/applicationdocument/2012/0017/applicationdocument.htm>

NHS Wiltshire launches consultation on Wiltshire Falls and Bones Health Strategy 2012-14

The Wiltshire Falls and Bones Health Strategy 2012-14 was launched for public consultation on Thursday 21 June. The main aim of the strategy is to reduce the number of falls which result in injury.

NHS Wiltshire is seeking the views of local people, service users and carers, who's input into discussions about the future shape of the services will allow us to gain as wide a view as possible as to how Wiltshire tackles falls and bone health over the next two years.

The strategy focuses on five priority areas:

- Falls and osteoporosis care pathways
- Multi-disciplinary falls assessment and interventions
- Osteoporosis assessment and treatment
- Best practice management of people after a hip fracture
- Raising awareness of falls and bone health, and the importance of a healthy lifestyle

Maggie Rae, Corporate Director of Public Health and Public Protection, says

“Falls can be very serious for older people but there are many simple steps you can take to reduce your chance of falls and fractures. The aims of the Falls and Bone Health Strategy are to: improve falls and fracture services used by Wiltshire residents and make sure that services respond to the needs of older people; halt the rising number of falls and related injuries experienced by older people each year; and support older people to access a wide range of community resources.”

Your views on the draft falls and bone health strategy will help us to ensure we have got the priorities for Wiltshire right and we look forward to hearing from you. **All comments on the draft strategy must be received by 13th September 2012.** The draft strategy and

consultation document can be found on the NHS Wiltshire website here: <http://www.wiltshire.nhs.uk/Clinicians/For-healthcare-professionals/For-healthcare-professionals.htm> which also includes a questionnaire that you can complete for letting us know your views/comments.

NHS 111 – Award of contract for call-handling

The contract for the call handling and clinical assessment elements of the new NHS 111 service in Wiltshire and Bath and North East Somerset has been awarded to Harmoni, subject to contract finalisation.

Clinical Commissioning Groups and Harmoni will be working with other local stakeholders to deliver a high quality service for patients in Wiltshire and Bath and North East Somerset with urgent care needs, from April 2013.

Ed Macalister-Smith, Chief Executive of the NHS B&NES and Wiltshire PCT cluster said: "We know people can be confused about which NHS service to use when they need help quickly, and too often they use the wrong service. NHS 111 is an important step in our journey towards improving the way that patients use urgent healthcare services. We look forward to working with Harmoni to implement the call-handling and triage elements of the wider NHS 111 service".

The next PCT cluster Board Meeting will be held on Wednesday 25 July at 10am at Bath & North East Somerset PCT headquarters, St Martin's Hospital, Clara Cross Lane, Bath. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

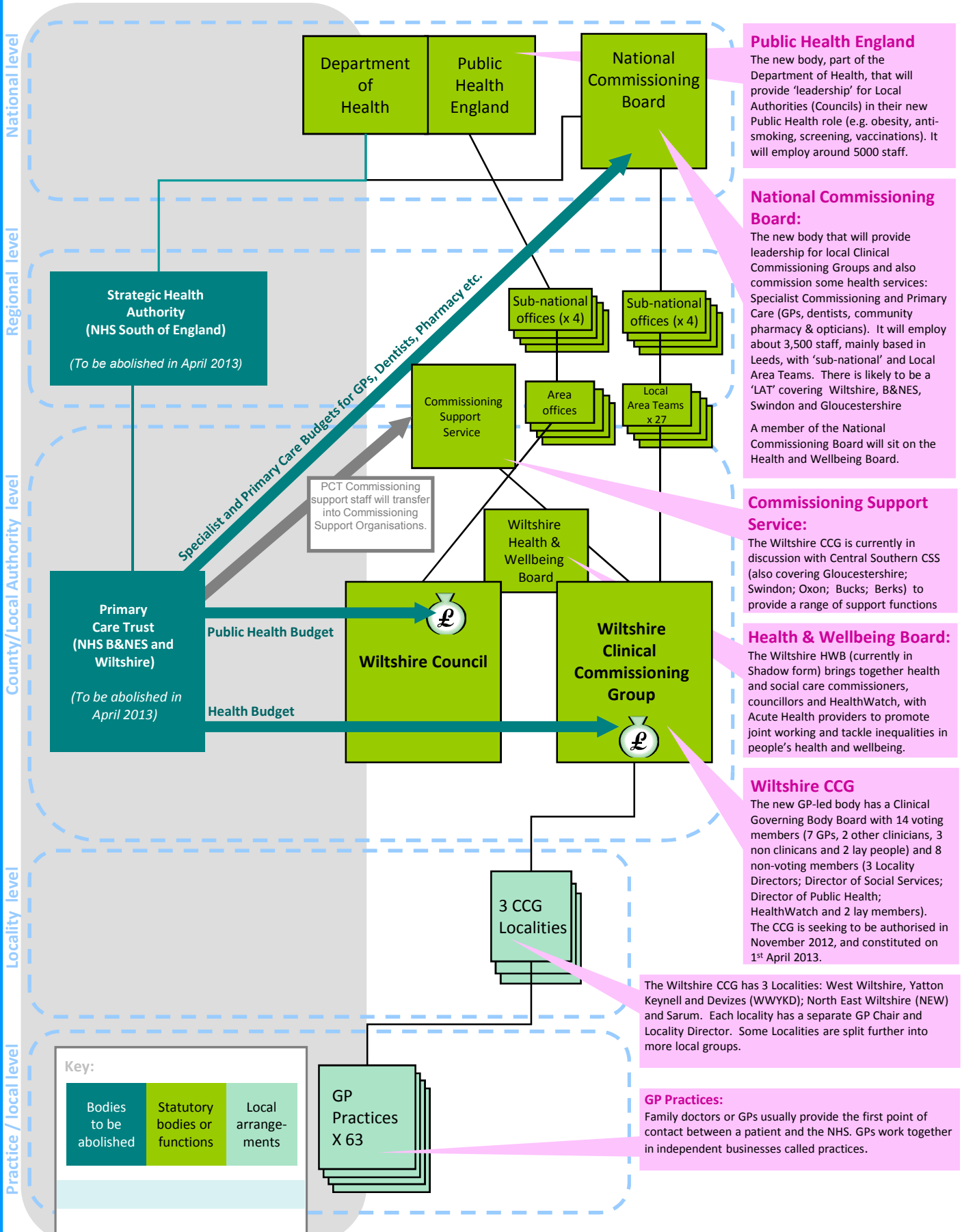
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Tackling Financial Exclusion South West Wiltshire Area Board Wednesday 15 August 2012

What is financial exclusion?

Many people, particularly those living on low incomes, cannot access mainstream financial products such as bank accounts and low cost loans. This financial exclusion imposes real costs on individuals and their families - often the most vulnerable people in our society. It also has costs for the communities in which they live.

People who are financially excluded face many disadvantages, including:

- finding it hard to get a job as employers require bank accounts for direct credit of salaries
- paying more for utilities due to lack of access to discounts available for direct debit
- not being able to access affordable credit easily, so having to pay extremely high rates of interest to borrow from doorstep lenders or 'loansharks'
- lacking the financial buffer to manage unexpected financial pressures
- not being able to access impartial advice, particularly on debt problems

What is being done to tackle financial exclusion in Wiltshire?

Wiltshire Money is the lead body for financial inclusion and includes a number of organisations:

- Social housing landlords
- Wiltshire Citizens Advice
- Wiltshire Community Bank
- Nationwide
- Community First
- NHS Wiltshire
- Wiltshire Council

It provides a strategic framework for activity and its vision is:

To improve the quality of life of those in economic need through improved financial capability and better access to free money advice, financial products and services

Useful contacts and further information:

- Website for Wiltshire Money: www.wiltshiremoney.org.uk
- Film on Wiltshire Community Bank: www.youtube.com/watch?v=5aIT_uAvwmo&feature=youtu.be
- Wiltshire Community Bank telephone 01249 248323 (to find out about your local credit union and collection point)
- Illegal Moneylending: To report a loan shark in confidence telephone 0300 555 2222
- Wiltshire Citizens Advice for free, independent and confidential advice: www.cabwiltshire.org.uk or telephone 0844 375 2775 (from a landline) or 0300 456 8375 (from a mobile)

For more information contact:

Emma Cooper
Community Partnership Manager
Communities and Voluntary Sector Support
Wiltshire Council

Tel: 01225 71 8627
Email: emma.cooper@wiltshire.gov.uk



Wiltshire Money

Report to	South West Wiltshire Area Board
Date of Meeting	15 August 2012
Title of Report	Area Board Grants

Purpose of Report

- To ask Councillors to consider 7 applications seeking 2012/13 Community Area Grant Funding.

Application	Amount
Hard surface playground at old picnic site Applicant: Zeals Parish Council	£4,872
Amenity Site Infrastructure at old picnic site Applicant: Zeals Parish Council	£4,487
Zeals Community Games Event Applicant: Zeals Youth Trust	£850
Banner Conservation Applicant: Mere Museum	£480
Schools Talent Contest to challenge Anti-Social Behaviour Applicant: Tisbury Neighbourhood Policing Team	£350 – SMALL GRANT
Leisure Credits Rewards, August 2012 – February 2013 Applicant: Seeds 4 Success	£5,000
Community Orchard and Wildlife Area Applicant: Burcombe Parish Council	£600

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. South West Wiltshire Area Board has been allocated a 2012/2013 budget of £121,048 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.

- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. South West Wiltshire Area Board agreed to delegate powers to the Community Area Manager to make decisions on expenditure of up to £750 in the financial year, 2012/13. This was agreed at the Area Board meeting on 13 June 2012.
- 1.17. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.18. South West Wiltshire Area Board has a separate Community Area Transport Group (CATG) budget of £17,079 for 2012/13.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Wiltshire Community Plan 2011 – 2026
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There are due to be 6 rounds of funding during 2012/13, including this meeting.

The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. More information is available at:

www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£16,639** have been received for this meeting.
- 4.2. If all grants are awarded, South West Wiltshire Area Board will have a balance of **£101,674** remaining (this does not include other funding proposals).

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
	Zeals Parish Council	Hard surface playground for Leaping Frogs Pre School and After School and Holiday Clubs	£4,872

- 8.1.1. At the time of writing this report a second quote is required for the basic tarmac surface. Officers are of the opinion that this application meets all the remaining 2012/13 grant criteria.
- 8.1.2. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as this facility potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.3. This project is to fund the cost of a hard surface playground and soft bond rubber mulch safe area as part of a development at a redundant picnic site. The

intention is that the area will be available for pre-school use, as well as after-school and holiday clubs.

- 8.1.4. The Parish Council has obtained a lease from Wiltshire Council to use the site as a Community Benefit. Leaping Frogs Pre-School is due to move to the site in September 2012 and expand to become a full day-care nursery.
- 8.1.5. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.6. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
	Zeals Parish Council	Amenity Site Infrastructure	£4,487

- 8.1.7. The 2012/13 grant criteria states that Parish Councils will not receive more funding than that contributed by that Town or Parish Council. In this application, there is matched funding in place but this comes from the Golden Bottle Trust. Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.
- 8.1.8. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as this facility potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.9. This project is to install and restore the infrastructure of electricity, water and fencing at a redundant picnic site in order to enhance the use of the site for the community into the future.
- 8.1.10. The Parish Council has obtained a lease from Wiltshire Council to use the site as a Community Benefit. Leaping Frogs Pre-School is due to move to the site in September 2012 and expand to become a full day-care nursery.
- 8.1.11. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.12. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
	Zeals Youth Trust	Zeals Community Games Event	£850

- 8.1.13. Projects are not awarded funding from the Area Board retrospectively. However, in this case information from Wiltshire & Swindon Sport on Community Games funding was sent out to all Parish Councils on 14 June 2012. The last Area Board meeting took place on 13 June 2012. These events coincide with the Olympic Games and, therefore, there has not been an opportunity for a funding application

to be heard by the Area Board. It has been agreed by the Area Board Chairman that a retrospective application will be considered on this occasion.

8.1.14. The 2012/13 grant criteria states that matched funding is required for projects costing over £1,000. The applicant is applying for £850, but only has matched funding of £450. Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.15. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.

8.1.16. This project is to fund an inclusive Community Games event that enables the local community to celebrate the London 2012 Olympic Games and encourage more people to take an active role in the community. Young people have been involved in the planning and running of the event.

8.1.17. The YMCA & Community Sports Partnership Network (CSPN) were granted £2million by the Cabinet Offices Big Society Fund to deliver Community Games in England in 2012 & 2013. Zeals Youth Trust were awarded £200 on 20 June 2012 through Wiltshire & Swindon Sport.

8.1.18. The Area Board recognises the need to support and enhance local activities for all the community.

8.1.19. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
	Mere Museum	Conservation of Mere Juvenile Total Abstinence Society Banner	£980

8.1.20. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.21. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as this work potentially helps to build a stronger and more resilient community, through preserving a piece of local heritage.

8.1.22. This project is to complete conservation work on a banner used by a group set up towards the end of the 19th Century to encourage temperance. This banner is considered by the applicant to be unique in the world, having significant historical importance for Mere and the Temperance movement.

8.1.23. After being cleaned and mounted, the banner will no longer need to be directly handled, ensuring its preservation for the future.

8.1.24. The Area Board recognises the need to support local heritage.

8.1.25. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
	Tisbury NPT	Schools Talent Contest to challenge Anti-Social Behaviour	£350 – SMALL GRANT

8.1.26. Officers are of the opinion that this application meets the 2012/13 small grant criteria.

8.1.27. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as this facility potentially helps to build a stronger and more resilient community, fit for the future.

8.1.28. This project is to run workshops with Year 6 children in 9 Primary schools in Tisbury and Mere to raise awareness of anti-social behaviour and show the effects of it. The project will lead to an end of year contest, where each school will perform an entry that conveys a message about anti-social behaviour.

8.1.29. Any award will go towards funding prizes for the winning schools and covering costs associated with hosting the contest.

8.1.30. The Area Board recognises the need to support initiatives that challenge anti-social behaviour in the community areas.

8.1.31. If the Area Board does not fund this project then the project is unlikely to go ahead.

Ref	Applicant	Project proposal	Funding requested
	Seeds 4 Success	Leisure Credits rewards, August 2012 – February 2013	£5,000

8.1.32. At the time of writing this report, officers are still making enquiries in order to establish whether this application meets the 2012/13 grant criteria. A full report will be provided at the Area Board meeting on 15 August 2012.

Ref	Applicant	Project proposal	Funding requested
	Burcombe Parish Council	Community Orchard and Wildlife Area	£600

8.1.33. At the time of writing this report a quote is required for the ground work, and clarification has been sought on whether any planning permission is required. Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.34. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as this work potentially helps to build a stronger and more resilient community, fit for the future. It also demonstrates a link to the priorities established for the area through the Community Planning Event in March 2012.

8.1.35. This project is to transform a disused paddock, which will be leased from Wilton

Estate, into a community orchard and wildlife area. Rent and maintenance costs will be met by the Parish Council.

8.1.36. The community orchard will be open to all residents, and will aim to encourage healthier lifestyles through using fresh fruit.

8.1.37. The Area Board recognises the need to support and enhance local activities and spaces for the community.

8.1.38. If the Area Board does not fund this project then it will not go ahead.

Appendices:	Appendix 1 Grant application – Zeals Parish Council Appendix 2 Grant application – Zeals Parish Council Appendix 3 Grant application – Zeals Youth Trust Appendix 4 Grant application – Mere Museum Appendix 5 Grant application – Tisbury NPT Appendix 6 Grant application – Seeds 4 Success Appendix 7 Grant application – Burcombe Parish Council
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Zeals Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Hard surface playground for Leaping Frogs Pre School and After School and Holiday Clubs		
What is your project about and what does it aim to achieve?	The Aim of this Project is to provide a hard surface playground and soft bond rubber mulch safe area for the preschool and clubs at a cost of £11,800 (with matched funding), which will enhance the benefit of the site for many community uses, well into the future, as well as facilitating the Leaping Frogs use of the site immediately.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Zeals PC lease on a redundant A303 picnic site has become an eyesore. Leaping Frogs required a site with outside playing facilities for their preschool, holiday and after school clubs. Leaping Frogs are registering as a CIC 8116408 and a Charity 1095968.		
In which community area does your project take place? (Please give name – see section 3)	Zeals and Upper Stour Parish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>

Where will your project take place?	Zeals Amenity (Old A303 picnic) Site	
When will your project take place?	August 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>The Parish Council has been seeking, for the last six years since they obtained a 125 year lease from WCC, a tenant which would fulfill the WCC Lease as a Community Benefit, which did not alter the visual amenity and would play a role to the benefit of the young in the village of Zeals and the surrounding communities.</p> <p>Whitesheet Primary School Zeals has wholeheartedly welcomed the Leaping Frogs pre school and as the hours of opening are planned for 8am to 8pm, including after school clubs, there is resounding local support from young parents. The plans for Holiday clubs has been welcomed by Zeals Youth Club and plans to use Zeals Green Pastures sports fields have been discussed.</p>	
How many people will benefit from your project?	likely to be over 100	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Providing education and leisure facilities for the community Pages 15 and 16 paras 58,59,60,61,	
Any other information about your project. (Limited to a 1000 characters)		
The intention for the playground area is that it should be available for the pre school but also the after school and holiday clubs for children for years 1 -12 and will be marked up for net ball with the provision of other sports markings and facilities as required.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="8 and more"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 Infrastructure Funding is essentially start up money and the ongoing running of the site will be the role of the Community Interest Company - Leaping Frogs

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We believe that the success of Leaping Frogs will be measured in the number of children using the new facilities as they grow.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Zeals Parish Council R2 Funding

5900

5900

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011/12	Month: Mar	Year: 12
A - Total income:	£15833.57	
B - Minus total expenditure:	£15946.75	
Surplus/deficit for year: (A minus B)	£113.08	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£5994.65	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tarmac 420 sqm	£4,099	Own fundraising/reserves		£
Marking Sports area	£450			£
Safety Surface 120 sqm	£5,160	Parish/town council	c	£5,900
Edging Strip 50m	£300			£
Road Marking 1m wide	£850	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£10,859	Total Project Income		£5,900
Total project income B		£5,900		
Total project expenditure A		£10,859		
Project shortfall A – B		£4,959		
Grant sought from Wiltshire Council Area Board		£4,959		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 06/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Zeals Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Site Infrastructure for Leaping Frogs Pre School and After School and Holiday Clubs		
What is your project about and what does it aim to achieve?	The Aim of this Project is to install and restore the Infrastructure of Electricity, Water and Fencing at a cost of £12,000 (with matched funding), which will enhance the benefit of the site for many community uses, well into the future, as well as facilitating the Leaping Frogs use of the site immediately.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Zeals PC lease on a redundant A303 picnic site had become an eyesore. Leaping Frogs required a site with outside playing facilities for their preschool, holiday and after school clubs. Leaping Frogs are registering as a Community Interest Company 8116408 and are a Charity 1095968		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Zeals and Upper Stour Parish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>

Where will your project take place?	Zeals Picnic Site	
When will your project take place?	August 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>The Parish Council has been seeking, for the last six years since they obtained a 125 year lease from WCC, a tenant which would fulfill the WCC Lease as a Community Benefit, which did not alter the visual amenity and would play a role to the benefit of the young in the village of Zeals and the surrounding communities.</p> <p>Whitesheet Primary School Zeals has wholeheartedly welcomed the Leaping Frogs pre school and as the hours of opening are planned for 8am to 8pm, including after school clubs, there is resounding local support from young parents. The plans for Holiday clubs has been welcomed by Zeals Youth Club and plans to use Zeals Green Pastures sports fields have been discussed.</p>	
How many people will benefit from your project?	Several 10's of parents and children,	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areboards) or priorities of your area board) Please provide a reference/page no.	Paras 58,59,60, 61, 66 68,69 on pages	
Any other information about your project. (Limited to a 1000 characters)		
<p>Leaping Frogs is an established pre-school with an impressive record of care and achievement. The facilities at the Zeals Picnic (Amenity) Site provide the extra out doors space to enhance the welfare of their charges. The plan to extend the hours to holiday clubs and after school clubs is only possible as a result of moving to this site. The benefits to local children and parents, who have easy access to the A303 and will have safe drop off and pick up drive ways, is universally recognised in the local community. Additional staff will be required for the extended hours and the additional children who are expected to use the school.</p> <p>There is some urgency to the application as Planning Permission was seriously delayed to 6/6/12 and the prospect of starting up the School in September as planned has serious issues. Whilst the reconnection of the infrastructure is essential to Leaping Frogs it is also an intrinsic part of the Zeals PC ownership of the site and restoration.</p>		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="8 or more"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 Infrastructure Funding is essentially start up money and the ongoing running of the site will be the role of the Community Interest Company for their 25 year lease

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We believe that the success of Leaping Frogs will be measured in the number of children using the new facilities as they grow. This will be measureable on a regular basis.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Golden Bottle Trust

5000

5000

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: Mar	Year: 2012
A - Total income:	£15,833.68	
B - Minus total expenditure:	£15,946.75	
Surplus/deficit for year: (A minus B)	£113.08	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£5,994.65	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Electricity	£6,885	Own fundraising/reserves		£
Water	£1,427			£
Fencing	£	Parish/town council	c	£
Chain Link 300 metres	£766			£
Round stakes 1.8m x 94	£220	Trusts/foundations		£5,000
Round Stakes 2.4m x 10	£84			£
Corner Brace struts 20	£103	In kind		£
Galvanised Staples 1Kg	£2			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£9,487	Total Project Income		£
Total project income B		£5,000		
Total project expenditure A		£9,487		
Project shortfall A – B		£4,487		
Grant sought from Wiltshire Council Area Board		£4,487		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 06/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Zeals Youth Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Charity 1064296		

2. Your project

Project Title/Name	Zeals Games		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>Community games event including Olympic activities, races followed by evening event.</p> <p>After the success of the Jubilee Celebrations a student recently out of University proposed A Zeals Games at the time of the Olympic Games start 28th July 2012.</p> <p>To host an inclusive event that helps the community celebrate the London2012 Olympics. To get young people in the Community involved with the organisation of the Zeals Games and to participate in the events.</p> <p>To provide a cost effective yet memorable event that will encourage more people of all ages to take an active role in the community.</p>		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Zeals and Upper Stour Parish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>

Where will your project take place?	Zeals Green Pastures Sport Grounds	
When will your project take place?	28 th July 2012	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>The proposal for the Zeals Games came from the youth of the village. Subsequent meetings, organised by the Youth, have attracted more and more attention.</p> <p>Zeals community has wholeheartedly welcomed the idea and the wish is for the community to enjoy a splendid celebration of the Olympics and build on the community spirit already displayed over the Jubilee. Secondly the fact that is organised by the young of the village should have lasting benefits.</p>	
How many people will benefit from your project?	several 100's	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	A one off event which will bring the whole community together	
Any other information about your project. (Limited to a 1000 characters)		
<p>There will be a torch relay from the Village Green up to the sports ground at 3.30 followed by a number of mock Olympic activities, races and refreshments. A medal ceremony will conclude the afternoon events. The Evening will then run with a barbecue, Live music , a skittle competition and othe side shows. There will then be a closing ceremony and Fireworks at about 8.30pm. The Aims set by the Youth Committee are:</p> <p>To host an inclusive event that helps the community celebrate the London2012.</p> <p>To get young people in the Community involved with the organisation of the Zeals Games and to participate in the events.</p> <p>To provide a cost effective yet memorable event that will encourage more people of all ages to take an active role in the community.</p>		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

One off Event

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

A post event report is to be compiled with photographs and a questionnaire as part of the Community Games Award from WASP (Wilts and Swindon Sports)

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Community Games Funding 2012

200

200

Please list with amount applied for and whether you have been successful

Zeals Parish Council

250

250

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2011	Month: Mar	Year: 2012
A - Total income:	£3582	
B - Minus total expenditure:	£25755	
Surplus/deficit for year: (A minus B)	£-22174	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£22654	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Tent Hire	£320	Own fundraising/reserves		£
Medals	£100			£
Printing	£50	Parish/town council		£250
Games /Equip skittles	£80			£
Folk Band	£50	Trusts/foundations		£
Tables and Chairs Hire	£100			£
Fireworks	£500	In kind		£
VAT	£100			£
	£			
	£	Other		£
	£	Wilts Community Games		£200
Total Project Expenditure	£1,300	Total Project Income		£450
Total project income B		£450		
Total project expenditure A		£1,300		
Project shortfall A – B		£850		
Grant sought from Wiltshire Council Area Board		£850		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 13/06/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group			
Name of organisation	Mere Museum		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Conservation of Mere Juvenile Total Abstinence Society Banner		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>The banner is in urgent need of conservation work.</p> <p>Mere has a history of temperance and championing social issues ranging from the creation of the Coffee Tavern though to supporting youth movements and groups.</p> <p>One such group was set up towards the end of the 19th century to encourage temperance and this was particularly relevant amongst the young since the quality of water at that time was poor and people often drank large amounts of beer and gin. The banner was used by this group.</p>		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	South West Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date July 2012	No <input type="checkbox"/>

Where will your project take place?	Mere
When will your project take place?	September 2012 to December 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Mere Museum is very active in conserving and displaying artifacts from Mere and district. The exhibitions change on a regular basis so that the public can get to know the collection. Local groups are encouraged to get involved and have in the past created their own exhibitions. The Museum is highly regarded within the Wiltshire Museum community and a new forward plan has been written to help the Museum move forward during the next 5 years. The banner which we need to conserve is unique in the world, having significant historical importance for Mere and the Temperance movement. The banner is in a very poor condition and without conservation will continue to deteriorate.
How many people will benefit from your project?	Everyone in Mere, now and for ever.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	The community plan available on the internet doesn't deal with museums. 'We recognise that in every parish..' seems to encompass the work we do. Page 3
Any other information about your project. (Limited to a 1000 characters) The banner is unique, and inextricably linked to the social history of Mere in the 19 th century. The cost of the work seems high for one item. But the banner was among 30 textile items surveyed for the Museum by Kate Gill, a recommended textile conservator. She submitted a detailed proposal for the conservation of the banner. Briefly, this will entail separating the silk banner itself from the fringe, the separate aqueous cleaning and humidification of each to release creasing and distortion of these components. Its mounting pole on would also be cleaned. The conserved banner will be supported on a slightly padded, archival quality board which is an integral part of the conservation, providing full support to the banner. The pole and ribbons and tassels will also be cleaned, the latter two items re-attached to the banner by hand-sewing. The conserved banner when returned to us will never again need to be directly handled, and will be stored and also displayed in its new mount.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
From Museum funds and/or local appeals.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The Museum has a comments book for visitors which is well used. The banner, when refurbished, will form part of a Museum exhibition.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Mere Lecture Hall Trust

£1,200

£850

Please list with amount applied for and whether you have been successful

Wiltshire Museums Service

£1,000

TBC

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)			
Year ending: 2011	Month: September	Year: 2011	
A - Total income:	£5,135		
B - Minus total expenditure:	£6,394		
Surplus/deficit for year: (A minus B)	£-1,259		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£500		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Treatment	£2,100	Own fundraising/reserves	£250
Mount Board & material	£180		£
Custom dying	£300	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£	Lecture Hall Trust	C £850
	£	In kind	£
	£		£
	£		
	£	Other	£
	£	Other Trusts	P £1,000
Total Project Expenditure	£2,580	Total Project Income	£2,100
Total project income B		£2,100	
Total project expenditure A		£2,580	
Project shortfall A – B		£480	
Grant sought from Wiltshire Council Area Board		£480	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the name of the organisations' bank account e.g. Chippenham Scouts			

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/07/2012

Position in organisation: r

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group

Name of organisation	Tisbury Neighbourhood Policing Team		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	School's I've Got Talent Contest
Please briefly tell us about the project /activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Proposing workshops with Yr 6 children in 9 Primary Schools in Tisbury & Mere to raise awareness of ASB & to show the effects of it. At end of School Year there would be a 'Schools I've Got Talent Contest' where each School would be represented & perform against each other, with acts depicting anything to do with ASB, eg what it is, its affects, how to combat it, anything about ASB. Hopefully the Schools will enter into the spirit & we will see a variety of acts, maybe songs, sketches, plays, poems, dance or presentations, really anything that can be put across to an audience about ASB.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Tisbury and Mere
Where will your project take place?	9 Primary Schools in Tisbury and Mere
When will your project take place?	September 2012 - July 2013

<p>How will your project benefit your local community?</p> <p><i>Important: This section is limited to 300 characters only (inclusive of spaces).</i></p>	<p>Raising awareness of what ASB is & to put across to children how it affects people in different ways, at the same time encouraging them to take responsibility for their own actions. To heighten the profile of ASB, with the aim to eradicating it. To bring the Community together by way of a Contest</p>
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<p>How many people will benefit from your project?</p>	<p>500 Children + those watching Contest</p>
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<p>Any other information about your project.</p> <p>Anti Social Behaviour is one of our greatest blights on our Communities, I would like the opportunity of being able to highlight the issues around this subject with children that may already be committing it or may do so in the future. ASB is always being raised as a priority in our Communities, maybe this will raise the issue and reduce the amount of ASB in the future, thus making many families, elderly and vulnerable feeling safer in their own homes. This would be a one off event, I do not envisage making this a yearly event.</p>
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3. Funding

<p>What will be the total cost of your project?</p>	<p>£ 700 - Ideally, but unlikely to obtain</p>
--	--

<p>How much funding are you applying for (maximum £350)?</p>	<p>£ 350</p>
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<p>If you are expecting to receive any other funding for your project, please give details</p>	<p>Source of Funding</p>	<p>Amount Applied For</p>	<p>Amount Received</p>

<p>Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)</p>	<p>Willing to hold money on our behalf.</p>
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4. Declaration (on behalf of organisation or group) – I confirm that...

<p><input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified</p> <p><input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</p> <p><input checked="" type="checkbox"/> That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.</p> <p><input checked="" type="checkbox"/> I give permission for press and media coverage by Wiltshire Council in relation to this project.</p>

<p>Name:</p> <p>Position in organisation:</p>	<p>Date: 12/07/2012</p>
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Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application

[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Seeds 4 Success		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Leisure Credits Scheme, August 2012 - February 2013		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Funding for the reward element of the scheme. Leisure Credits is a scheme which enables young people to engage in a variety of practical tasks within the local community, all of which are of benefit to the wider community. In return for their hard work and commitment young people earn credits which they are then able to redeem against reward activities or training. The main aims of the scheme are to develop a positive work ethic in young people, challenge negative stereotypes and build better relations across the generations within the local community, develop practical skills for work.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Mere, Tisbury & Wilton		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Mere, Tisbury, Wilton Community Areas
When will your project take place?	August 2012 - Feb 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Leisure Credits as an initiative is something that has developed and grown over the past few years. Since receiving funding from Sowing Seeds to employ a project co-ordinator the scheme has steadily grown. The project Co-ordinator frequently receives requests from Parish Councils asking if the 'Leisure Credits' group are able to carry out certain jobs. In the past few months the group have restored some benches in Hindon, trimmed and repaired footpaths in a few different locations and carried out painting and decorating tasks within Mere DC4YP. The group also have 2 allotments in Tisbury that they have carried out various tasks on and they are soon to be selling the produce
How many people will benefit from your project?	80+
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Yes by providing positive activities for young people although there are don't appear to be any recently published community area plans
Any other information about your project. (Limited to a 1000 characters) Seeds 4 Success is a developing charity which has trustees from all 3 of the South West Wiltshire Community Areas. The Leisure Credits Scheme has historically been managed as an additional project to the work of the Youth Development Co-ordinators in the area and has never been part of WCIYS core delivery so the vision has always been to enable the project to stand alone. Seeds 4 Success will continue to work in partnership with IYS and develop its network of volunteers and partners. The scheme is recognised by young people as a great opportunity for them to access leisure opportunities & activities that otherwise would not be affordable to them and it is this area of the project that we are seeking funding for. The reward element of the project is vital as without rewards there is little incentive for the work to be completed. The scheme instills a positive work ethic in these young people, many of whom do not have positive economically active role models to aspire to.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are in the process of setting ourselves up as a charitable organisation and hope to raise funds through other grant applications, the development of a social enterprise and other donations to the project

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will keep records of the numbers of young people attending the project, any personal development and qualifications they receive, a log of all the tasks we complete and in which community they have been carried out. Any correspondence from local communities about the jobs we have done will also be kept as well as photographic evidence of the jobs particularly before and after shots.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Crimebeat	1309.00	1309.00
CYP	1034.15	1034.15
Alice Coombes Trust	149.00	149.00

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Equipment	£2,500	Own fundraising/reserves	C	£1,380
Materials	£2,500	income from produce	P	£50
Staffing	£21,500	Parish/town council	C	£1,050
Reward Activities	£7,500			£
Refreshments	£500	Trusts/foundations		£2,382
Transport	£2,500			£
Training for yp	£2,500	In kind		£
	£	volunteers	C	£600
	£	transport	C	£2,500
	£	Other		£
	£	Sowing Seeds	C	£26,500
Total Project Expenditure	£39,500	Total Project Income		£34,462
Total project income B		£34,462		
Total project expenditure A		£39,500		
Project shortfall A – B		£5,038		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form. PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	BURCOMBE PARISH COUNCIL
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other <input type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place? (Please give name - see pp 2-4 of funding pack)	WILTON
In which Parish does your project take place?	BURCOMBE
What is your project?	CREATE A COMMUNITY ORCHARD AND WILDLIFE AREA
Where will your project take place?	BURCOMBE LANE, OPP VILLAGE HALL
When will your project take place?	AUTUMN 2012
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> PAGE 11 NO <input type="checkbox"/> PRESERVING THE COUNTRYSIDE - WILDLIFE PROJECT
Please confirm your project will have commenced by 31 st March 2013	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS - THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>	
<p>THE PROJECT WILL TRANSFORM A DISUSED Paddock INTO A COMMUNITY ORCHARD AND WILDLIFE AREA. ADVICE HAS BEEN SOUGHT ON SUITABLE FLOWERS FOR THE WILD FLOWER AREA TO PRESERVE EXISTING AND ENCOURAGE NEW WILDLIFE.</p> <p>THE FRUIT TREES IN THE ORCHARD WILL BE AVAILABLE TO ALL RESIDENTS TO ENCOURAGE LIFESTYLE CHANGES BY USING FRESH FRUIT</p> <p>THE LAND WILL BE LEASED FROM WILTON ESTATE WHOM SUPPORT THIS PROJECT.</p>	

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

RENT AND MAINTENANCE COSTS WILL BE MET BY PARISH COUNCIL

3 – Additional information to support and strengthen your application e.g. consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

THIS PROJECT IS BEING APPLIED FOR BY THE PARISH COUNCIL FOR THE COMMUNITY. THE ORCHARD WILL BE OPEN TO ALL. IT WILL BE THE ONLY PUBLIC SPACE AREA OPEN TO ALL IN THE PARISH.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

9 - Equal Opportunities - To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other Mixed Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?
(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 - Declaration (on behalf of organisation or group) - I confirm that.....

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance Equal Opportunities Access Audit Environmental Impact Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: _____ Date: JULY 2012
 Position in organisation: _____

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

Report to	South West Wiltshire Area Board
Date of Meeting	15 August 2012
Title of Report	Finger Posts in South West Wiltshire

Purpose of Report

1. To allocate funding of up to £550 to Parish Councils who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area.

Parish Council	Amount
West Tisbury	£550
TOTAL	£550

- 1.1 The Area Board has written to all Parishes in South West Wiltshire making them aware of the funding available from the Board to replace or refurbish finger post signs; information can be found in the [reports pack](#) from the Area Board meeting held on 7 December 2011.
- 1.2 The Area Board agreed at the Area Board meeting on 11 April 2012 that parishes could apply for up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts.
- 1.3 The Board has received 1 request for this funding from the Parish Council listed in the table above. At the time of writing this report, confirmation of the final quote is still outstanding and will be required before funding can be released.

Recommendation: To approve the funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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South West Wiltshire Area Board

15 August 2012

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**. The table below shows all issues currently in progress; a full report will be presented at the Area Board meeting on 15 August 2012, including a recent update for each issue.

2. Issues in progress

ID	Category	Location	Summary of Issue
1943	Highways	Tisbury	Large vehicles in Tisbury
1891	Highways	Wilton	Stoford vehicle activated sign in wrong place
1856	Highways	Sutton Mandeville	Speeding in Sutton Row
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton
2152	Highways	Ugford	Village gateway request
2209	Highways	Wilton	Parking bays in The Avenue
2207	Highways	Chilmark	Overgrowing hedges
2249	Environment	Mere	Littering on B3092 and B3095
2258	Highways	Kilmington	Drainage and verge cutting on Long Lane
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads
2301	Highways	Netherhampton	Disused lay-by and bus stop in Netherhampton
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke
2330	Highways	Broad Chalke	Speeding in Broadchalke – High Road to North Street
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury
2335	Highways	Barford St Martin	Speeding along B3089 West Street, Barford St Martin
2338	Environment	Dinton - Salisbury	Graffiti and litter from Dinton to

			Salisbury
2405	Highways	Donhead St Andrew	Road in need of repair in Donhead St Andrew
2421	Highways	Donhead St Mary	Resurfacing signs not cleared long after work finished
2458	Highways	Tollard Royal	Dangerous road junction on B3081
2455	Planning	Mere	Breaches of planning on Downside Close development

3. **Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

4.1. To report an issue go to

https://forms.wiltshire.gov.uk/area_board/areaboards.php

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

SOUTH WEST WILTSHIRE AREA BOARD

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items
17 October 2012	Cllr Lionel Grundy	Nadder Hall, Tisbury	<ul style="list-style-type: none"> • Understanding Autism • Review of Wiltshire's Housing Allocation Policy • Matters Arising <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>
5 December 2012	Cllr Toby Sturgis	Wilton Community Centre	<ul style="list-style-type: none"> • Matters Arising <p>Standard items including Partner and Parish Council Updates, Local Issues and Community Area Grants.</p>

Community Area Manager: Stephen Harris (Stephen.harris@wiltshire.gov.uk)

Democratic Services Officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)

Service Director: Graham Hogg (graham.hogg@wiltshire.gov.uk)

